

Qualifications of Applicants Policy

Wisconsin Northern & Central GME Consortium (WiNC)

Initial GMEC Approval:	09-25-2019
Last GMEC Review Date:	04-21-2022

Scope

This policy pertains to all WiNC-sponsored residency/fellowship programs. The term resident/residency is used synonymously with fellow/fellowship unless otherwise specified. (GMEC approved 10/20/2022)

Purpose

To establish uniform qualifications for applicants to WiNC-sponsored residency programs and to ensure compliance with the Accreditation Council for Graduate Medical Education (ACGME), including Osteopathic Recognition Requirements, and the National Resident Matching Program (NRMP).

Guidelines

(This section does not apply to fellows)

To be ranked or offered a resident position in a WiNC-sponsored residency program, applicants must:

1. By the rank list due date, have a passing score on the United States Medical Licensing Examination (USMLE) Step I and Step II exams or the Comprehensive Osteopathic Medical Licensing Examination (COMLEX) Level I and Level II exams within the last five years.
2. Meet one of the following medical school graduation qualifications prior to the first day of appointment for residency training:
 - a. Graduate of a medical school in the United States or Canada accredited by the Liaison Committee on Graduate Medical Education (LCME).
 - b. Graduate of a college of osteopathic medicine in the United States accredited by the Commission on Osteopathic College Accreditation (COCA) Graduate of a non-LCME accredited medical school outside the United States or Canada who:
 - i. Holds a currently valid certificate by their Appointment date from the Educational Council on Foreign Medical Graduates (ECFMG), OR
 - ii. Has a full and unrestricted license to practice medicine in a United States licensing jurisdiction in which they are training.
3. Graduates of medical schools outside of the United States must be able to provide documentation of the following requirements prior to the first day of appointment for residency training:
 - a. Be a United States citizen, a lawful permanent USA resident with a resident alien permit or green card, or, if allowed by the local program, be eligible for a J-1 visa sponsored by the Educational Commission for Foreign Medical Graduates (ECFMG).
 - b. Be ECFMG certified, which documents the readiness of international medical graduates to enter US residency programs accredited by the ACGME by meeting specific medical education credential requirements and examination requirements.
 - c. By the rank list due date, have a passing score on USMLE Step I and Step II exams or COMLEX Level 1 and Level 2 exams within the last five years.
4. Applicants who wish to enter an osteopathically designated position will need to meet program specific requirements.

Responsibilities

The WiNC Graduate Medical Education Committee is responsible for:

1. Ensuring compliance with eligibility requirements in all WiNC-administered programs. This will be accomplished by:
 - a. Periodic review of program policies and systems at GMEC meetings
 - b. Reports from programs as requested by GMEC
 - c. Process to confirm eligibility of new residents prior to the first day of appointment for residency training
 - d. Staying current on eligibility requirements of the ACGME and NRMP

Each local Program Director is responsible for:

1. Ensuring that residents selected for their program provide documentation of fully meeting the eligibility requirements outlined above, by the time they sign their appointment contracts.
2. Informing faculty, residents and staff involved in resident recruitment, about WINC eligibility requirements.

References

Resident Recruitment and Selection Policy
Local program resident selection policies/procedures
ACGME website – <http://www.acgme.org>
ECFMG website – <http://www.ecfm.org>

For GMCE ACGME Reference:

ACGME Institutional Requirements (2022)

IV.B.1. Resident/Fellow Appointments: The Sponsoring Institution must have written policies and procedures for resident/fellow recruitment, selection, eligibility, and appointment consistent with ACGME Institutional and Common Program Requirements, and Recognition Requirements (if applicable), and must monitor each of its ACGME- accredited programs for compliance. ^(Core)

IV.B.2. An applicant must meet one of the following qualifications to be eligible for appointment to an ACGME-accredited program: ^(Core)

IV.B.2.a) graduation from a medical school in the United States or Canada, accredited by the Liaison Committee on Medical Education (LCME); or, ^(Core)

IV.B.2.b) graduation from a college of osteopathic medicine in the United States, accredited by the American Osteopathic Association (AOA); or, ^(Core)

IV.B.2.c) graduation from a medical school outside of the United States or Canada, and meeting one of the following additional qualifications: ^(Core)

IV.B.2.c).(1) holds a currently-valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment; or, ^(Core)

IV.B.2.c).(2) holds a full and unrestricted license to practice medicine in a United States Licensing jurisdiction in his or her current ACGME specialty/subspecialty program. ^(Core)

ACGME Osteopathic Recognition Requirements (2021):

II. C. The program must have a policy that outlines the eligibility requirements for appointment, based on the type of medical school from which the applicant graduated, as outlined in Common Program Requirements (Residency) III.A.1.a)- III.A.1.b).(2). The policy must clearly identify what is required of the applicant prior to entering a designated osteopathic position in an ACGME-accredited program with Osteopathic Recognition. ^(Core)

Background and Intent: Osteopathic Recognition provides opportunity to physicians, including those who did not graduate from an accredited college of osteopathic medicine, to obtain education in OPP they can subsequently apply to patient care.2 Osteopathic Recognition Requirements ©2021 Accreditation Council for Graduate Medical Education (ACGME) Page 8 of 15 This opportunity requires foundational education in OPP to prepare for

success as a resident in a program with Osteopathic Recognition. Programs with Osteopathic Recognition are asked to describe their expectations for foundational education in order to increase the chance of resident success. The breadth and depth of such foundational education will reflect the resources, expertise, and culture of the program. Establishing resident eligibility requirements does not imply a program must accept an applicant. Programs will follow their usual policies and procedures when undertaking a review of applicants and accept those they deem most qualified. The hope is that by establishing appropriate foundational requirements, candidates will be more easily recognized as qualified for participation in a program with Osteopathic Recognition.

ACGME Osteopathic Recognition FAQs 11/2020

Question: What does a program with Osteopathic Recognition need to include in its eligibility policy?

[Recognition Requirement: II.C.]

The committee expects that programs with Osteopathic Recognition will specify in an eligibility policy the minimum prerequisite requirements to be completed prior to entry into a designated position. Prerequisite requirements for each of the following types of applicants should be individually delineated within the policy, including:

- graduate of a Commission on Osteopathic College Accreditation (COCA)- accredited college of osteopathic medicine (COM) who holds a DO degree
- graduate of a medical school in the United States or Canada, accredited by the Liaison Committee on Medical Education (LCME)
- graduate from a medical school outside of the United States or Canada

Though it is expected that graduates of a COCA-accredited COM (with a DO degree) demonstrate sufficient background and/or instruction to enter a designated osteopathic resident position, physicians who have not graduated from a COCA-accredited COM must be expected to demonstrate some level of preparation prior to entry into a designated osteopathic resident position. It is through the program's eligibility policy that a program will demonstrate it requires an adequate level of preparation of all applicants prior to entry into a designated osteopathic resident position. Additionally, the policy should:

- use terminology consistent with the Osteopathic Recognition Requirements (i.e. designated osteopathic resident)
- clearly state when a resident may be designated (i.e., upon matriculation into the program, six months after matriculation into the program, etc.)
- identify what is required prior to designation (i.e., prerequisite requirements)
- include all medical school types, including graduates of COCA-accredited COMs